

Scope of Inspections Agency

(I) Scope of Services

The scope of services will cover the pre-shipment of goods, as follows:

1. Inspection and testing services according to the specifications, and origin of goods specified in the schedule of requirement.
2. Visual inspection of quality.
3. An internationally used statistical sampling method will be accepted by the Borrower.
4. Checking on quantities (reporting on shortage and missing terms) according to the list of goods and accessories ordered.
5. Review of the manufactures test certificates, test reports as per contract.
6. Witnessing of required tests of equipments.
7. Inspection and the test of packaging and making against contract requirement.
8. Supervising and checking of packing to ensure all item are included in the shipment according to the packing list and labeled with the appropriate items code number.
9. Sealing of all crates/ boxes / packages and containers (where applicable).
10. Stamping, signing and dating the packing list (verified against list of requirements), and checking of the shipping, marks.
11. Making sure that the labeling of each item is in conformity with the schedule of requirements with the appropriate code number.
12. Taking photographs during inspection procedures (if specifically requested by The Project Administration Unit).
13. Reporting to the client in clear and detailed manner, as per the guidelines mentioned below, along with required photographs and inspection certificates.

(II) Responsibilities of Inspection Agency

The responsibilities of the Inspection Agency shall be for the total goods value as specified in each respective contract with manufactures or suppliers.

(III) Inspection and Test Reporting

- 1.** Provision of Inspection and test report detailing test results shall be submitted in a standard form, in English.
- 2.** In case of deviations from contract specifications or any contractual obligations observed during the inspection, the inspection, the Inspection Agency shall report immediately to The Client by e-mail or fax, for the Client's comments.
- 3.** Inspection and test results shall cover in details and clearly report the following.
 - 3.1** Contract documentation reviewed and other document used for inspection etc.
 - 3.2** Test report certificates reviewed
 - 3.3** Results of visual inspection for quality
 - 3.4** Test and / or witnessing results (when applicable)
 - 3.5** Dimensional and measurement inspection
 - 3.6** Packing
 - 3.7** Marking
 - 3.8** Technical specifications test
 - 3.9** Document to be attached with inspection report
 - Packing List
 - Certificate of quality
 - Certificate of Conformity / compliance
 - Shipping mark
 - Photographs (when applicable)
 - Other related documents